

SB Collect User Manual For Payment of Fee

STEP 1: Certify that you have read the terms and conditions of Disclaimer Clause by clicking the **check box** and then click on **“Proceed”**

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STATE BANK COLLECT
A MULTI-MODAL PAYMENT PORTAL

DISCLAIMER CLAUSE

डिस्क्लेमर क्लॉज़ हिंदी में देखने हेतु [यहाँ क्लिक करें.](#)
[Click here](#) to view the disclaimer clause in Hindi.

Terms Used:

- ▶ **Corporate Customer:** Firm/Company/Institution (F/C/I) collecting payment from their beneficiaries.
- ▶ **User:** The beneficiary making a payment to F/C/I for the services/goods availed.
- ▶ Bank shall not be responsible, in any way, for the quality or merchantability of any product/merchandise or any of the services related thereto, whatsoever, offered to the User by the Corporate Customer. Any disputes regarding the same or delivery of the Service or otherwise will be settled between Corporate Customer and the User and Bank shall not be a party to any such dispute. Any request for refund by the User on any grounds whatsoever should be taken up directly with the Corporate Customer and the Bank will not be concerned with such a request.
- ▶ Bank takes no responsibility in respect of the services provided and User shall not be entitled to make any claim against the Bank for deficiency in the services provided by the Corporate Customer.
- ▶ The User shall not publish, display, upload or transmit any information prohibited under Rule 3(2) of the Information Technology (Intermediaries guidelines) Rules, 2011.
- ▶ In case of non-compliance of the terms and conditions of usage by the User, the Bank has the right to immediately terminate the access or usage rights of the User to the computer resource of the Bank and remove the non-compliant information.

I have read and accepted the terms and conditions stated above.
(Click Check Box to proceed for payment.)

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STEP 2: From the drop-down menu against the head, **“State of Corporate/Institution”**, Select **“Himachal Pradesh”** and Type of Corporate/Institution select **“Educational Institutes”**, then click on Go Button.

SBI State Bank Collect

State Bank Collect - State Bank Mops

State Bank Collect / State Bank Collect Exit

State Bank Collect 13-Jun-2019 [12:47 PM IST]

Select State and Type of Corporate / Institution

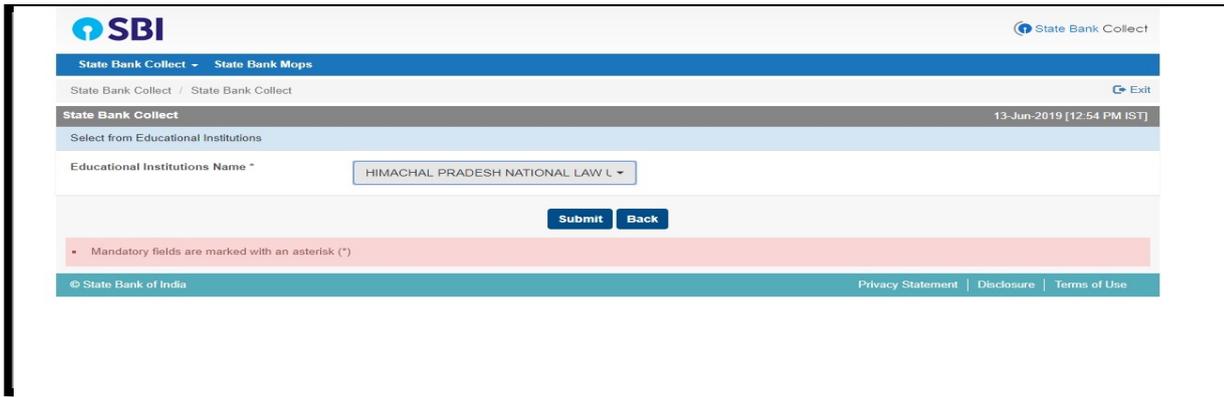
State of Corporate / Institution *

Type of Corporate / Institution *

▪ Mandatory fields are marked with an asterisk (*)
▪ State Bank Collect is a unique service for paying online to educational institutions, temples, charities and/or any other corporates/institutions who maintain their accounts with the Bank.

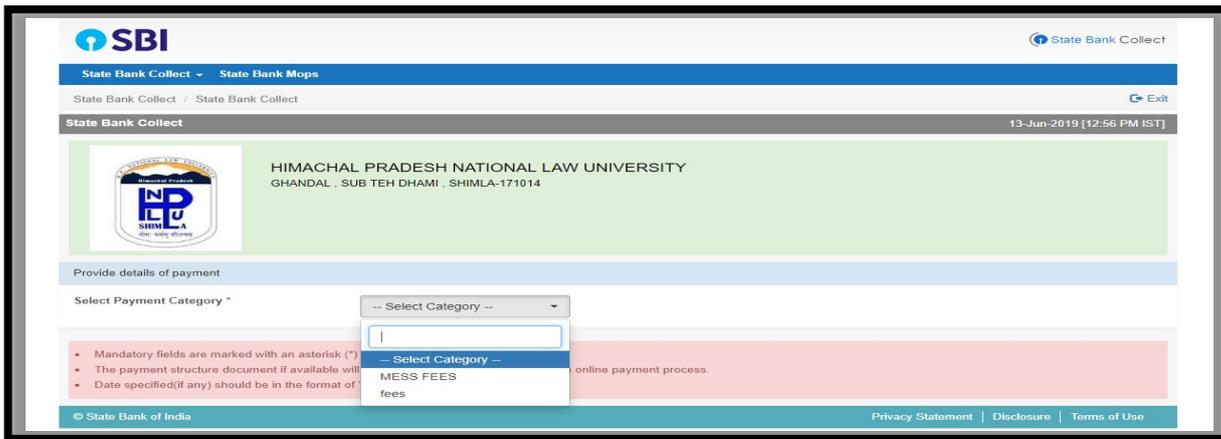
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STEP 3: From the drop-down menu against the head, “**Educational Institutions Name**” Select “**Himachal Pradesh National Law University, Shimla**” then click on **Submit Button**



The screenshot shows the SBI State Bank Collect portal. At the top left is the SBI logo. The page title is "State Bank Collect" and "State Bank Mops". Below the header, there is a breadcrumb trail: "State Bank Collect / State Bank Collect" with an "Exit" link. The main heading is "State Bank Collect" and the date is "13-Jun-2019 [12:54 PM IST]". The section is titled "Select from Educational Institutions". The "Educational Institutions Name" field has a dropdown menu with "HIMACHAL PRADESH NATIONAL LAW L" selected. Below the field are "Submit" and "Back" buttons. A red banner at the bottom of the form area contains the text: "Mandatory fields are marked with an asterisk (*)". The footer includes "© State Bank of India" and links for "Privacy Statement", "Disclosure", and "Terms of Use".

STEP 4: From the drop-down menu against the head, “**Select Payment Category**”, Select the **Fees or Mess Fees**.



The screenshot shows the SBI State Bank Collect portal. At the top left is the SBI logo. The page title is "State Bank Collect" and "State Bank Mops". Below the header, there is a breadcrumb trail: "State Bank Collect / State Bank Collect" with an "Exit" link. The main heading is "State Bank Collect" and the date is "13-Jun-2019 [12:56 PM IST]". The section is titled "Provide details of payment". The "HIMACHAL PRADESH NATIONAL LAW UNIVERSITY" logo and name are displayed, along with the address: "GHANDAL , SUB TEH DHAMI , SHIMLA-171014". The "Select Payment Category" field has a dropdown menu with "MESS FEES fees" selected. Below the field are "Submit" and "Back" buttons. A red banner at the bottom of the form area contains the text: "Mandatory fields are marked with an asterisk (*)", "The payment structure document if available will", and "Date specified(if any) should be in the format of". The footer includes "© State Bank of India" and links for "Privacy Statement", "Disclosure", and "Terms of Use".

STEP 6: Fill up the details and then click on **“Submit”** and then proceed by clicking on **“confirm”** on the next page.

Provide details of payment

Select Payment Category *

COURSE *

BATCH *

NAME *

ENROLMENT ID

FATHER NAME *

CATEGORY *

CONTACT NO. *

EMAIL ID *

FEES *

Remarks

Please enter your Name, Date of Birth (For Personal Banking) / Incorporation (For Corporate Banking) & Mobile Number. This is required to reprint your e-receipt / remittance(PAP) form, if the need arises.

Name *

Date Of Birth / Incorporation *

Mobile Number *

Email Id

Enter the text as shown in the image *

[Submit](#) [Reset](#) [Back](#)

- Mandatory fields are marked with an asterisk (*)
- The payment structure document if available will contain detailed instructions about the online payment process.
- Date specified(if any) should be in the format of 'ddmmyyyy'. Eg., 02082008

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STEP 5: You will be directed to the payment page wherein you can pay the requisite fee by any one of the following modes:

1. Net banking of any Nationalised/ Private Banks
2. Card payments of any Nationalised/ Private Banks
3. Other Payment Mode: Pre Acknowledgement Payment (PAP) form through State Bank of India Branch.

State Bank **MOPS**
Multi Option Payment System

State Bank Collect

Net Banking

State Bank of India
Bank Charges: Rs 11.8
[Click Here](#)

Other Banks Internet Banking
Bank Charges: Rs 17.7
[Click Here](#)

Card Payments

This payment mode is not available between 23:30 hours IST and 00:30 hours IST

State Bank ATM-cum-Debit Card
Bank Charges: Rs 0.0
[Click Here](#)

Other Banks Debit Cards
Bank Charges: Rs 0.0
[Click Here](#)

Credit Cards
Bank Charges: Rs 12.98
[Click Here](#)

Other Payments Modes

SBI Branch
Bank Charges: Rs 59.0
[Click Here](#)

NEFT/RTGS
Bank Charges: Rs 15.0
[Click Here](#)

UPI is not available between 22:30 hours IST and 23:30 hours IST

UPI
Bank Charges: Rs 11.8
[Click Here](#)

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If you select to pay the application fee through “OTHER PAYMENT MODES”, the **SBCollect Reference Number** will be generated and the Pre-Acknowledgement Payment (PAP) Form in PDF will also be generated as shown below. Then the requisite application fee is to be deposited at the SBI branch against the SBCollect Reference Number mentioned in the Pre-Acknowledgement Payment (PAP) Form.