



HIMACHAL PRADESH NATIONAL LAW UNIVERSITY, SHIMLA
16 MILE SHIMLA-MANDI NATIONAL HIGHWAY
GHANDAL DISTRICT SHIMLA, HIMACHAL PRADESH-171014
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Website: <http://hpnlu.ac.in>

Advertisement No.-HPNLU-A(7)-11(ADVT.)/2021/4

Dated: 24-01-2021

ADVERTISEMENT NOTICE

Applications are invited for filling up the posts through Walk-in-Interview, scheduled to be held on 30th January, 2021. Interested candidates are required to fill their application form in the prescribed format and bring the hardcopy of completed application form along with required certificate/documents on the date of the Interview. All interested candidates are required to report in person and submit application form along with prescribed application fee, during the prescribed time on 30th January, 2021.

Sr. No.	Post	No. of Posts	Tenure	Qualifications	Pay Scale (Consolidated)	Reporting Time on the date of Interview
1	Clerk (Daily wages)	03	03 months	Essential Qualification: i. 10+2 from a recognized Board of School Education. ii. A minimum typing speed of 30 words per minute in English. iii. Knowledge of MS Office including MS Excel and word processing.	Rs. 321/- per day	9.00 am to 11.00 am
2	Computer Lab Attendant (Daily wages)	01	03 months	Essential Qualification: i. 10+2 from a recognized Board of School Education/University. ii. 01 Year of Diploma in computer and software from a recognized Institution and, iii. Preferably 2 year's working experience in a reputed Institution.	Rs. 321/- per day	9.00 am to 11.00 am
3	Driver-cum-Office Attendant (Light Vehicle) (Daily wages)	02	03 months	Essential Qualification: i. 10th pass or its equivalent from a recognized Board of School Education. ii. Light Vehicle/Heavy Vehicle Driving Licence issued by the Competent Authority and knowledge of Hindi. Preferable: 2 years Driving experience.	Rs. 336/- per day	9.00 am to 11.00 am

	Driver-cum-Office Attendant (Heavy Vehicle) (Daily wages)	01	03 months	Essential Qualification: i. 10th pass or its equivalent from a recognized Board of School Education. ii. Heavy Vehicle Driving Licence issued by the Competent Authority and knowledge of Hindi. Preferable: 2 years Driving experience.	Rs. 336/- per day	9.00 am to 11.00 am
4	Plumber (Daily wages)	01	03 months	Essential Qualification: i. 10th pass or its equivalent from recognized Board of School Education and ii. 1 Year Diploma in the Trade of Plumbing from a recognized I.T.I.	Rs. 321/- per day	9.00 am to 11.00 am
5	Electrician (Daily wages)	01	03 months	Essential Qualification: iii. 10th pass or its equivalent from a recognized Board of School Education. iv. 2 years' Diploma in the Trade of Electricians from a recognized I.T.I.	Rs. 321/- per day	9.00 am to 11.00 am

General Instructions

1. The candidates must be a citizen of "India". All other conditions of minimum eligibility and services shall be governed by the relevant rules of the University.
2. The candidates have to produce original documents at the time of appearing for interview.
3. Incomplete applications/without relevant supporting enclosures/attachments will be out rightly rejected.
4. Application other than the prescribed form will not be entertained.
5. University reserve the right to fill up the post, not to fill up the post, increase/reduce number of post(s) or cancel the advertisement in whole or part without assigning any reason. The University will also reserve the right to place reasonable limit on the total number of candidates to be called for interviewed.
6. No correspondence whatsoever will be entertained from the candidates regarding the conduct and result of written test/interview and the reasons for not being called for the interview.
7. Application fee is Rs. 300/- payable by Demand Draft, in favour of the Registrar, Himachal Pradesh National Law University, Shimla, payable at Shimla.
8. Applicants reporting and submitting application form beyond prescribed time shall not be considered.
9. No TA/DA shall be admissible.

Sd/-
Registrar
HPNLU, Shimla