



**HIMACHAL PRADESH NATIONAL LAW UNIVERSITY, SHIMLA**  
**16 MILE, SHIMLA-MANDI NATIONAL HIGHWAY, GHANDAL**  
**DISTRICT SHIMLA, HIMACHAL PRADESH-171014**  
Ph. 0177-2779802, 0177-2779803, Fax: 0177-2779802  
Website: <http://hpnlu.ac.in>

**HPNLU-B(15)-110(Ad.C)/2023**

**Dated : 16-01-2023**

**GENERAL INSTRUCTIONS FOR THE ADMISSION**  
**CLAT COUNSELLING : 2023**

Instructions for completion of Admission formalities for the students who have been allotted HPNLU, Shimla (H.P.) through CLAT 2023 for Admission to B.A.LL.B. (Hons.)/ B.B.A. LL.B.(Hons.) (Five-Year Integrated Programme), and LL.M. (One Year Programme) for the Academic Session 2023-24:

**Admission Time Frame**

<b>Sr. No.</b>	<b>Item</b>	<b>Details</b>	<b>Date</b>
1.	Admission via CLAT (UG/PG Both)	Registration for <b>Admissions Counselling</b> (Including payment of counselling registration fee to CLAT Consortium).	28 <sup>th</sup> December, 2022 to 12 <sup>th</sup> January, 2023 (06:00 PM).
		Publication of <b>1<sup>st</sup> Allotment List</b> and payment of confirmation fee to Consortium for Freeze and Float option and Admission.	18 <sup>th</sup> January, 2023 to 22 <sup>nd</sup> January, 2023 (10:30 PM).
		Publication of <b>2<sup>nd</sup> Allotment List</b> and payment of confirmation fee to Consortium for Freeze and Float option and Admission.	27 <sup>th</sup> January, 2023 to 31 <sup>st</sup> January, 2023 (10:30 PM).
		Payment of University fee (after adjusting for confirmation fee and counselling registration fee) for all candidates who have chosen the <b>Freeze Option</b> during 1 <sup>st</sup> and 2 <sup>nd</sup> round of Counselling.	20 <sup>th</sup> May, 2023 (11:59 PM).
		Publication of <b>3<sup>rd</sup> Allotment List</b> and payment of University fee for <b>Freeze</b> or <b>Float Option</b> (after adjusting of Counselling registration fee and Confirmation fee, if paid in 1 <sup>st</sup> / 2 <sup>nd</sup> round of Counselling).	25 <sup>th</sup> May, 2023 to 30 <sup>th</sup> May, 2023 (10:30 PM).
		Publication of <b>4<sup>th</sup> Allotment List</b> and payment of University fee for <b>Freeze</b> or <b>Float Option</b> (after adjusting of Counselling registration fee and Confirmation fee, if paid in 1 <sup>st</sup> / 2 <sup>nd</sup> round of Counselling).	05 <sup>th</sup> Jun, 2023 to 10 <sup>th</sup> Jun, 2023 (10:30 PM).

	Admission via CLAT (UG/PG Both)	Publication of <b>5<sup>th</sup> and Final Allotment List</b> and payment of University fee for <b>Freeze or Float Option</b> (after adjusting of Counselling registration fee and Confirmation fee, if paid in 1 <sup>st</sup> / 2 <sup>nd</sup> round of Counselling).	15 <sup>th</sup> Jun, 2023 to 20 <sup>th</sup> Jun, 2023 (10:30 PM).
2.	Notification of the Vacant Seats (UG/PG)	HPNLU Website (www.hpnlul.ac.in)	22 <sup>nd</sup> Jun, 2023
3.	Last Date to apply against Vacant Seat	HPNLU Website (www.hpnlul.ac.in)	30 <sup>th</sup> Jun, 2023 (05:00PM)
4.	Admission Against vacant Seats	1 <sup>st</sup> Allotment List	01 <sup>st</sup> July, 2023 onwards

### **Instructions:**

1. Candidates are advised to strictly follow the procedure prescribed by the CLAT 2023 Office for completing the Admission formalities circulated vide Consortium of National Law University Notice dated 28<sup>th</sup> December, 2022.
2. Only those candidates who have been allotted the Himachal Pradesh National Law University, Shimla and have chosen **Freeze** option by paying **Counselling Registration** fee of ₹ 30,000/- (for General Candidates) and ₹ 20,000/- (for SC/ST/OBC/BC/EWS/PWD) and **Confirmation fee** of ₹ 20,000/- to CLAT Office, are required to pay the first installment of Annual/ Semester Fee for the Academic Year 2023-24 to HPNLU, Shimla as per courses details given below :-

<b><u>Details of Course</u></b>	<b><u>Fee (First Half) (Excluding CLAT Fee)</u></b>
B.A./B.B.A. LL.B. (Hons.) (FYIC)	₹ 80, 250/- (for General Candidates) ₹ 90,250/- (for SC/ST/OBC/BC/EWS/PWD)
LL.M. (One Year Program).	₹ 55,750/- (for General candidates) ₹ 65,750/- (for SC/ST/OBC/BC/EWS/PWD)

3. In case the student is getting upgraded from other NLU to HPNLU, Shimla he/she shall be required to submit the Admission Fee by adjusting the fee deposited at earlier allotted NLU.
4. The candidate shall take extra precaution to ensure that the admission fee is duly deposited within the time notified by the CLAT Consortium/ HPNLU. Admission shall not be confirmed until the fee is received by the University, and non-receipt of fee will result into rejection of the application form.
5. Candidates are required to register for B.A./B.B.A. LL.B. - Hons. (FYIP) and for LL.M. (One Year Programme) is t <https://erphnlu.in/login.htm>. To fill the admission form, payment of Semester fee electronically and upload **self-attested** scanned copies of the following documents for completion of Admission formalities at Himachal Pradesh National Law University, Shimla.

6. Details of documents required to be uploaded at HPNLU website for completion of admission.

<b><u>B.A./B.B.A. LL.B. (Hons.) (FYIP)</u></b>	<b><u>LL.M. (One Year Program).</u></b>
<ul style="list-style-type: none"> <li>• <b>10<sup>th</sup> Mark sheet*</b></li> <li>• 10<sup>th</sup> Pass Certificate</li> <li>• 12<sup>th</sup> Class Mark sheet</li> <li>• 12<sup>th</sup> Class Pass Certificate</li> <li>• Transfer/Migration Certificate</li> <li>• Character Certificate (not older than 6 months)</li> <li>• <b>CLAT – 2023 Admit Card*</b></li> <li>• <b>Category/Caste Certificate/Disability certificate (wherever applicable) *</b></li> <li>• <b>Certificate of <i>Bonafide</i> Himachali (wherever applicable) *</b></li> <li>• <b>Non-Creamy Layer Certificate (wherever applicable. The certificate must not be older than September 13, 2017) *</b></li> <li>• Foreign National/ SAARC /NRI/ J&amp;K resident/ Kashmiri Migrants Certificate</li> <li>• Aadhar Card</li> <li>• CLAT Counseling Fee Deposited Receipt</li> <li>• Medical undertaking by Parent/Guardian; Anti-Ragging Undertaking by Candidate and Parent(s); Anti-Ragging Undertaking by Parent(s); Undertaking of Code of Conduct by Candidate (to be part of declaration in the ERP)</li> <li>• GAP Affidavit on ₹ 10 Non-judicial Stamp Paper duly notarized. (Wherever applicable)</li> <li>• Programme Option/ Specialization Form <u>(to be part of declaration in the ERP)</u></li> </ul>	<ul style="list-style-type: none"> <li>• <b>10<sup>th</sup> Mark sheet*</b></li> <li>• 10<sup>th</sup> Pass Certificate</li> <li>• <b>12<sup>th</sup> Class Mark sheet*</b></li> <li>• 12<sup>th</sup> Class Pass Certificate</li> <li>• <b>LL.B. Mark sheet (Consolidated Mark sheet) *</b></li> <li>• <b>LL.B. Degree/Provisional*</b></li> <li>• Transfer/Migration Certificate</li> <li>• Character Certificate (not older than 6 months)</li> <li>• <b>CLAT – 2023 Admit Card*</b></li> <li>• <b>Category/Caste Certificate/Disability certificate (wherever applicable) *</b></li> <li>• <b>Certificate of <i>Bonafide</i> Himachali (wherever applicable) *</b></li> <li>• <b>Non-Creamy Layer Certificate (wherever applicable. The certificate must not be older than September 13, 2017) *</b></li> <li>• Foreign National/SAARC/NRI/J&amp;K resident/Kashmiri Migrants Certificate</li> <li>• Aadhar Card</li> <li>• CLAT Counseling Fee Deposited Receipt</li> <li>• Medical undertaking by Parent/Guardian; Anti-Ragging Undertaking by Candidate and Parent(s); Anti-Ragging Undertaking by Parent(s); Undertaking of Code of Conduct by Candidate (to be part of declaration in the ERP)</li> <li>• GAP Affidavit on 10 Rs. Non-judicial Stamp Paper duly notarized. (Wherever applicable)</li> <li>• Programme Option/Specialization Form <u>(to be part of declaration in the ERP)</u></li> </ul>
<b>ITEMS MARKED WITH * ARE MANDATORY</b>	

7. In cases where candidate fail to submit the certificates relating to qualifying examinations, provisional admission will be allowed to all such candidates within a week from the declaration of the result/ receiving the certificate. In case of unavailability of such certificates, student shall submit an undertaking (**Annexure-I**). However, failure to submit such certificate, the date prescribed by the University will result into automatic cancellation of admission, and the HPNLU/UGC fee refund policy will apply accordingly.

8. Applicable valid category certificate/s such as caste, Bonafide Himachali, SAP/ PwD, Foreign Nationals, NRI, OBC, EWS, J&K Resident, Wards of J&K Migrants etc. shall be mandatory at the time of admission itself. No relaxation will be granted in this regard.

9. For details of the HPNLU Academic Regulation please visit [KM\\_C226-20210802162613](http://KM_C226-20210802162613(hpnlu.ac.in)) ([hpnlu.ac.in](http://hpnlu.ac.in)) The allocation of programme i.e. B.A. LL.B. (Hon.) or B.B.A. LL.B. (Hon.) shall be based on CLAT *inter se* Merit. The filling of Programme option (B.A./B.B.A. LL.B. Programme) is no guarantee to allotment of the said programme. The availability of seats in the respective programme shall be notified through University Website after completion of admission *via* each CLAT Allotment list.

10. Fee refund/ withdrawal/ cancellation of admission shall be governed by Fee refund Policy of the University/UGC.

**For any further clarification with regard to admissions, please contact Standing Admission Committee, HPNLU, Shimla on Mobile Numbers-+91-7018321505/8219512604. (From 10:00 AM to 05:00 PM only)**

**Sd/-  
Convener,  
Standing Admission Committee,  
HPNLU, Shimla**



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**UNDERTAKING FOR PENDING DOCUMENT**

I, \_\_\_\_\_ S/o, D/o Sh. \_\_\_\_\_ R/o \_\_\_\_\_

CLAT Admit Card No \_\_\_\_\_. I undertake that the following documents/ certificates are pending for submission and I will submit the same by \_\_\_\_\_ or *in case result is awaited, the same is required to be submitted within 07 days of declaration of result.*

1. ....
2. ....
3. ....
4. ....
5. ....
6. ....
7. ....
8. ....
9. ....
10. ....

In case I fail to submit the documents/ certificates by date as mentioned above or found ineligible or information provided herein or in Application Form found incorrect at any stage then the University reserves the right to cancel my admission and can take any of the action as deemed appropriate against me. In any such case, refund shall be as per refund policy of the University/UGC for the Academic Session 2023-24. Further Fee and other charges as already paid by me shall stand forfeited.

Signature of the Candidate :

Signature of the Parent :

Name :

Name :

Mob No :

Mob No :

Email :

Email :