

7th Meeting of Executive Council

Himachal Pradesh National Law University, Shimla

Minutes of the Meeting
February, 20 2020

The 7th Meeting of the Executive Council, HPNLU Shimla was held on February, 20 2020 at 12.00 P.M. at the HPNLU Campus. Meeting was presided by Professor (Dr.) Nishtha Jaswal, Vice-Chancellor, HPNLU Shimla.

The following members were present:

1.	Professor (Dr.) Nishtha Jaswal, Vice-Chancellor, HPNLU	Chairperson
2.	Secretary, (Finance) to the Government of Himachal Pradesh	Member
3.	Secretary, (Higher Education) to the Government of Himachal Pradesh	Member
4.	Secretary (Home) to the Government of Himachal Pradesh	Member
5.	Prof. Ranbir Singh, Vice-Chancellor, National Law University, Delhi	Member
6.	Prof. Parmjit Singh Jaswal , Vice-Chancellor, Rajiv Gandhi National University of Law, Patiala	Member
7.	Prof. Vijender Kumar, Vice-Chancellor, Maharashtra National Law University, Nagpur	Member
8.	Dr. Girjesh Shukla, Associate Professor, H.P. National Law University, Shimla,	Member
	Prof. S.S. Jaswal, Registrar, H.P. National Law University, Shimla	Secretary

Note: XYZ members were not present

PROCEEDINGS OF THE MEETINGS

Item No. 1	To Confirm the Minutes of the Previous Meeting of the Executive Council held on October 23rd, 2019 [Annexure-I]		
	Agenda Note	Discussion	Decision/Resolved
	The Vice Chancellor placed the minutes of the 6 th Meeting of Executive Council along with the 'Action Taken Report' before the members of the Executive Council.	The Vice-Chancellor explained the details of minutes of last meeting, and presented the 'Action Taken Report' and members appraised the proceedings.	After brief deliberation over the minutes along with the Action Taken Report, the same were confirmed.
Item No. 2	To confirm the minutes of the 5th meeting of the Academic Council scheduled to be held on February 20, 2020. [Annexure-II]		
	Agenda Note	Discussion	Decision/Resolved
	The 5 th meeting of the Academic Council was held on February 20, 2020. As such the proceedings of the Academic Council were placed before the Executive Council for approval.	The Vice-Chancellor explained the details of the minutes of the meeting of the Academic Council.	After deliberations, the minutes of the Academic Council were approved unanimously.
Item No. 3	To confirm the minutes of the 4th Meeting of the Finance Committee scheduled to be held on February 20, 2020. [Annexure-III]		
	Agenda Note	Discussion	Decision
	The 4 th meeting of the Finance Committee was held on February 20, 2020. As such the proceedings of the Academic Council were	The Vice-Chancellor explained the details of the minutes of the meeting of the Finance Committee. The members were also informed that Item No. 6 of Finance Committee Agenda was referred to the	After deliberations, the minutes of the Finance Committee were approved unanimously. Regarding Agenda Item No. 6 of

placed before the Executive Council for approval.	Executive Council for its final decision.	Finance Committee the Members approved the reimbursement of Rs. 5000/- to Mr. Santosh Kumar Sharma from 18/04/2019 to 23/09/2019 as one time exception due to peculiar situation of inadequate accommodation for wardens in the rented accommodations being used as hostels.
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Item No. 4	To consider the Creation of Post of Assistant Registrar (Accounts).	
Agenda Note	Discussion	Decision
The Vice-Chancellor apprised the members of The Executive Council that for the financial functioning of the University, there is an urgent need to appoint Assistant Registrar (Accounts) at the earliest.	The Executive Council deliberated the matter thoroughly.	The Executive Council unanimously approved the matter.

Item No. 5	To consider the appointment of Sh. Surender Sharma, SDO (Retd.) HP,PWD on contract basis for a period of one year on the salary (last salary drawn – pension)
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Agenda Note	Discussion	Decision
The Vice-Chancellor apprised the members of The Executive Council that Mr. Surender Sharma had been associated with construction of the Himachal Pradesh National Law University Campus. It is further submitted that the University needs an experienced person to monitor the construction work, verify the construction progress and look after the maintenance of Himachal Pradesh National Law University, campus. Mr. Surender Sharma was drawing approximately sum of Rs. 1, 04,000/- last pay. After deducting his pension, University will require to pay approximately sum of Rs. 50000/- per month.	The Executive Council deliberated the matter thoroughly.	The Executive Council unanimously approved the matter.

Item No. 6	To consider and approve the adoption of Himachal Pradesh National Law University, Shimla Executive and Service Regulations 2020. [Annexure-IV]
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The members deliberated upon the agenda item and deferred it for the next meeting of Executive Council

Item No. 7	To consider the request of Dr. Ruchi Gupta, Assistant Professor, HPNLU, Shimla for extension of her Extra Ordinary Leave without Pay and also to consider and approve the filling up of the leave vacancy caused due to approval of her Extra Ordinary Leave without pay. [Annexure-V]
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Agenda Note	Discussion	Decision
The Vice-Chancellor apprised the members to consider the request of Dr. Ruchi Gupta, Assistant Professor, HPNLU, Shimla for extension of her Extra Ordinary Leave without Pay and also to consider and approve the filling up of the leave vacancy caused due to approval of her Extra Ordinary Leave without pay.	The Executive Council deliberated the matter thoroughly. The Executive Council suggested that such appointment be made as per rules and the matter then be placed before the Executive Council.	The Executive Council resolved that appointment against leave vacancies be made <i>as per</i> rules and the matter then be placed before the Executive Council. The Executive Council unanimously approved the matter.

Item No. 8	To consider the issue of Reservation for BC/OBC in admissions in Himachal Pradesh National Law University, Shimla.
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Agenda Note	Discussion	Decision
The Vice-Chancellor apprised the members of Executive Council to consider the issue of Reservation for BC/OBC in admissions in Himachal Pradesh National Law University, Shimla.	The Executive Council deliberated the matter thoroughly. Members examined the various perspectives including Notification of OBC Commission, UGC Notification, and the order of High Court in this regards.	The Executive Council unanimously approved the matter. The Members of the EC resolved that with regard to supernumerary seats for BC/OBC (27%) & EWS (10%) government should be requested to provide requisite notification with respect to

		<p>reservation.</p> <p>The University should write to BCI for further permission for the supernumerary seats.</p> <p>The Executive Council further resolved that BC/OBC (27%) & EWS (10%) reservation be made in Post Graduate Courses and appointments.</p>
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Item No. 9	To consider and approve the promotion of following Faculty Members from Category I to Category II under Career Advancement Scheme (CAS): [Annexure-VIII]
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Agenda Note	Discussion	Decision
The Vice-Chancellor apprised the members of Executive Council to consider and approve the promotion of following Faculty Members from Category I to Category II under Career Advancement Scheme (CAS).	The Executive Council deliberated the matter thoroughly.	The Executive Council unanimously approved the matter.

Item No. 10	To consider the case of Dr. Amit Chaturvedi.	
Agenda Note	Discussion	Decision
The Vice Chancellor placed before the Executive Council the case of Dr. Amit Chaturvedi which was resolved by the Executive Council in its meeting held on October 23, 2019. However, it is being submitted	The members of The Executive Council examined the matter thoroughly. The Representation made was read over and deliberated from different perspective	The Executive Council resolved that the representation be deferred. Further, the decision of the Executive Council meeting

for clarification about his designation.	including UGC Rules regarding the minimum qualification etc.	held on October 23, 2019 with respect to Dr. Amit Chaturvedi and all others shall remain intact.
ITEM NO. 11	Any other Item with the Permission of Chair	
<u>Current Agenda</u>		
ITEM NO. 12	To Consider the constitution of Screening Committee for regularization of Non-Teaching Employees appointed on Contractual Basis for Three Years as per Himachal Pradesh Government Rules/Instructions.	
Agenda Note	Discussion	Decision
<p>The Vice-Chancellor apprised the members of Executive Council that some of the Non-Teaching Employees have completed three years as contractual employees. In order to regularize them the Himachal Pradesh Government Rules/Instructions provide for constituting Screening Committee.</p> <p>Following is the composition of Screening Committee for approval:</p> <ol style="list-style-type: none"> 1. Registrar 2. Dean Academic Affairs 3. Finance Officer 4. Woman/SC/ST/OB C/Specially Abled Representative/s in case any employee to be regularized, falls in the mentioned category/ies. 	<p>The Executive Council deliberated the matter thoroughly.</p>	<p>The Executive Council resolved that HP state policy is required to be followed.</p> <p>The Executive Council unanimously approved the matter.</p>

ITEM NO. 13	To consider the Regularization of Service of employees who have completed three years on Contract Basis but whose appointment was made without following proper selection process.	
Agenda Note	Discussion	Decision
<p>The Vice-Chancellor apprised the members of Executive Council that Mr. Rajeev Pal was appointed on 23.11.2016 as Clerk (Accounts) on Contract Basis, when the Himachal Pradesh National Law University, Shimla started functioning. There was an urgent need to appoint Accounts-Clerk to look after the accounts of the University. Therefore, his appointment was made by the then Hon'ble Vice-Chancellor on urgency basis without following proper selection process.</p> <p>Similarly, Mr. Rahul Hans and Mr. Ashok Kumar, both Drivers were appointed on 06.11.2016 on urgency basis but without following proper selection process.</p> <p>All the above three employees have completed three years on Contract Basis. Submitted for approval to refer these cases to</p>	<p>The Executive Council deliberated the matter thoroughly.</p>	<p>The Executive Council unanimously approved the matter.</p>

Screening Committee for regularization of their services.																													
ITEM NO. 14	To consider the Creation of Following Posts for day-to-day functioning of the University.																												
Agenda Note	Discussion	Decision																											
<p>The Vice-Chancellor apprised the members that for the smooth running of the University the following mentioned staff is urgently required.</p> <table border="1"> <thead> <tr> <th>Sr. No</th> <th>Post</th> <th>Number of Posts</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Library Assistant</td> <td>01</td> </tr> <tr> <td>2</td> <td>Electrician</td> <td>02</td> </tr> <tr> <td>3</td> <td>Plumber</td> <td>02</td> </tr> <tr> <td>4</td> <td>Carpenter</td> <td>01</td> </tr> <tr> <td>5</td> <td>Driver-cum-Office Attendant (Qualified of drive heavy as well as middle vehicle)</td> <td>02</td> </tr> <tr> <td>6</td> <td>Security Guard</td> <td>10</td> </tr> <tr> <td>7</td> <td>Attendant for Hostel</td> <td>03</td> </tr> <tr> <td>8</td> <td>Sweeper</td> <td>06</td> </tr> </tbody> </table>	Sr. No	Post	Number of Posts	1	Library Assistant	01	2	Electrician	02	3	Plumber	02	4	Carpenter	01	5	Driver-cum-Office Attendant (Qualified of drive heavy as well as middle vehicle)	02	6	Security Guard	10	7	Attendant for Hostel	03	8	Sweeper	06	The Executive Council deliberated the matter thoroughly.	The Executive Council unanimously approved the matter.
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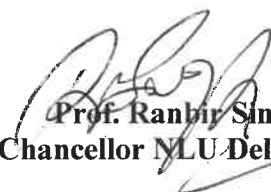
ITEM NO. 15	To consider the change of Nomenclature of the existing post of Superintendent to Section Officer.	
Agenda Note	Discussion	Decision
<p>The Vice-Chancellor apprised the members that in the meeting of Executive Council held on March 20, 2019, the post of Section Officer was approved. There is already a post of Superintendent in the University. In order to have uniformity in the nomenclature, the nomenclature of the existing post of Superintendent be changed to Section Officer.</p>	<p>The Executive Council deliberated the matter thoroughly.</p>	<p>The Executive Council unanimously approved the matter.</p>
ITEM NO. 16	To consider the abolition of post of Semi-Professional Assistant (Library) to Library Assistant.	
Agenda Note	Discussion	Decision
<p>The Vice-Chancellor apprised the members that post of Semi-Professional Assistant (Library) and Library Assistant were approved by Executive Council in its meeting held on March 20, 2019. It has been observed that there is no qualification difference for the post of Professional Assistant (Library) and Semi-Professional Assistant. It would be difficult to distinguish in assigning the duties. Therefore, post of Semi Professional Assistant (Library) be abolished.</p>	<p>The Executive Council deliberated the matter thoroughly.</p>	<p>The Executive Council unanimously approved the matter.</p>


ITEM NO. 17	To consider and approve the Educational and Technical Qualification of Teaching and Non-Teaching Posts. [Annexure-IX]	
Agenda Note	Discussion	Decision
The Vice-Chancellor apprised the members that Educational and Technical Qualifications of Teaching and Non-Teaching Posts are prepared. The same is placed before the Executive Council for its approval.	The Executive Council deliberated the matter thoroughly.	The Executive Council unanimously approved the matter.
ITEM NO. 18	To consider and approve the Roster for making Reservation for SC/ST/OBC/EWS for Teaching and Non-Teaching Posts. [Annexure-X]	
Agenda Note	Discussion	Decision
The Vice-Chancellor apprised the members that the Rosters for making Reservation for SC/ST/OBC/EWS for Teaching and Non-Teaching Posts are prepared. The same is placed before the Executive Council for its approval.	The Executive Council deliberated the matter thoroughly.	The Executive Council unanimously approved the matter.
ITEM NO. 19	To consider and approve the Leaves to be granted to the Assistant Professors on Leave Vacancy Teaching Associate and Research Associate.	
Agenda Note	Discussion	Decision
The Vice-Chancellor apprised the members the Agenda Item No. 19.	The Executive Council deliberated the matter thoroughly.	The Executive Council resolved that Rules relating to leave for Assistant Professor on Leave Vacancy on Contract Basis/ Research Associate & Teaching Associate shall be applicable as per UGC Regulations. The Executive Council unanimously approved the matter.
ITEM NO. 20	To Consider and approve the qualification for the post of Teaching Associate and Research Associate as per UGC Regulations.	
Agenda Note	Discussion	Decision


The Vice-Chancellor apprised the members the Agenda Item No. 20.	The Executive Council deliberated the matter thoroughly.	The Executive Council unanimously approved the matter.
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Sp. Secretary

(Higher Education, HP Government)



Prof. Ranbir Singh
(Vice Chancellor NLU Delhi)


Sp. Secretary
(Home, HP Government)

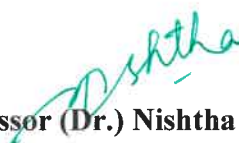

Sp. Secretary
(Finance, HP Government)


Prof. P.S. Jaswal
Vice-Chancellor, RGNUL,
Patiala


Dr. Girjesh Shukla


Prof. Vijender Kumar
Vice-Chancellor, MNLU,
Nagpur


Prof. S.S. Jaswal


Professor (Dr.) Nishtha Jaswal,
Vice-Chancellor, HPNLU
