



HIMACHAL PRADESH NATIONAL LAW UNIVERSITY, SHIMLA
16 MILE SHIMLA-MANDI NATIONAL HIGHWAY, GHANDAL
DISTRICT - SHIMLA, HIMACHAL PRADESH - 171014
 Ph. 0177-2779802, 0177-2779803, Fax-0177-2779802
 Website: <http://hpnlu.ac.in>

HPNLU-B(15)-110(Ad.C)/2025-

Dated: 21-05-2025

GENERAL INSTRUCTIONS FOR THE ADMISSION
CLAT COUNSELLING: 2025

Instructions for completion of Admission formalities for the students who have been allotted HPNLU, Shimla (H.P.) through CLAT 2025 for Admission to B.A. LL.B. (Hons.)/ B.B.A. LL.B.(Hons.) (Five-Year Integrated Programme), for the Academic Session 2025-26 :

Admission Time Frame

Sr. No.	Item	Details	Date
1.	Admission via CLAT(UG)	Registration for Admissions Counselling (Including payment of counselling registration fee to CLAT Consortium).	04:00 P.M., May 17, 2025 to 5:00 P.M., May 21, 2025
		Publication of First Allotment List (First round of counselling starts)	May 26, 2025 at 10:00 A.M
		Payment of Confirmation Fee to Consortium for Freeze and Float options and Admission by NLUs for the First Allotment List	10:00 A.M. on May 26, 2025 to 1:00 P.M. on May 30, 2025
		Publication of Second Allotment List (Second round of counselling starts)	10:00 A.M. on June 04, 2025
		Payment of Confirmation Fee to Consortium for Freeze and Float options and Admission by NLUs for the Second Allotment List	10:00 A.M. on June 04, 2025 to 1:00 P.M. on June 09, 2025
		Payment of University Fee (after adjusting the Confirmation Fee and Counselling Registration Fee) to NLU concerned for all candidates who have chosen the Freeze Option in the counselling process during First and Second counselling rounds	June 14, 2025 by 5.00 PM
	Admission via CLAT(UG)	Publication of Third and Final Allotment List (Third round of counselling starts)	10:00 A.M. on June 20, 2025

		Payment of Confirmation Fee to Consortium for Freeze options and Admission by NLUs for the Third and Final Allotment List	10:00 A.M. on June 20, 2025 to 1:00 P.M. on June 23, 2025.
		Payment of University Fee (after adjusting the Confirmation Fee and Counselling Registration Fee) to NLU concerned for all candidates who have chosen the Freeze Option in the third and final round of counselling process.	June 27, 2025 by 5.00 P.M.
2.	Notification of the Vacant Seats (UG)	HPNLU Website (www.hpnlu.ac.in)	01 st July, 2025.
3.	Last Date to apply against Vacant Seat	HPNLU Website (www.hpnlu.ac.in)	07 th July, 2025. (05:00 P.M.)
4.	Admission Against vacant Seats	1 st Allotment List	10 th July, 2025 onwards

Instructions:

- Candidates are advised to strictly follow the procedure prescribed by the CLAT 2025 Office for completing the Admission formalities circulated vide Consortium of National Law University Notice dated 17th May, 2025.
- Only those candidates who have been allotted the Himachal Pradesh National Law University, Shimla and have chosen **Freeze** option by paying **Counselling Registration** fee of ₹ 30,000/- (for General Candidates) and ₹ 20,000/- (for SC/ST/OBC/BC/EWS/PWD) and **Confirmation fee** of ₹ 20,000/- to CLAT Office, are required to pay the first installment of Annual/ Semester Fee for the Academic Year 2025-26 to HPNLU, Shimla as per courses details given below :-

<u>Details of Course</u>	<u>Fee (First Half) (Excluding CLAT Fee)</u>
B.A./B.B.A. LL.B. (Hons.) (FYIC)	₹ 1,67,500/- (for General Candidates) ₹ 1,77,500/- (for SC/ST/OBC/BC/EWS/PWD)

- In case the student is getting upgraded from other NLU to HPNLU, Shimla he/she shall be required to submit the Admission Fee by adjusting the fee deposited at earlier allotted NLU.
- The candidate shall take extra precaution to ensure that the admission fee is duly deposited within the time notified by the CLAT Consortium/ HPNLU. Admission shall not be confirmed until the fee is received by the University, and non-receipt of fee will result into rejection of the application form.
- Candidates are required to register for B.A./B.B.A. LL.B. - Hons. (FYIP) is <https://erphpnlu.in/login.htm>. To fill the admission form, payment of Semester fee electronically and upload **self-attested** scanned copies of the following documents for completion of Admission formalities at Himachal Pradesh National Law University, Shimla.

6. Details of documents required to be uploaded at HPNLU website for completion of admission.

<u>B.A./B.B.A. LL.B. (Hons.) (FYIP)</u>	
<ul style="list-style-type: none">• 10th Mark sheet*• 10th Pass Certificate• 12th Class Mark sheet• 12th Class Pass Certificate• Transfer/Migration Certificate• Character Certificate (not older than 6 months)• CLAT – Admit Card*• Category/Caste Certificate/Disability certificate (wherever applicable) *• Certificate of <i>Bonafide</i> Himachali (wherever applicable) *• Non-Creamy Layer Certificate (wherever applicable. The certificate must not be older than September 13, 2017) *• Foreign National/ SAARC /NRI/ J&K resident/Kashmiri Migrants Certificate• Aadhar Card• CLAT Counseling Fee Deposited Receipt• Medical undertaking by Parent/Guardian; Anti-Ragging Undertaking by Candidate and Parent(s); Anti-Ragging Undertaking by Parent(s); Undertaking of Code of Conduct by Candidate (to be part of declaration in the ERP)• GAP Affidavit on ₹10 Non-judicial Stamp Paper duly notarized. (Wherever applicable) Programme Option/ Specialization Form <u>(to be part of declaration in the ERP)</u>	
ITEMS MARKED WITH * ARE MANDATORY	

7. In cases where candidate fail to submit the certificates relating to qualifying examinations, provisional admission will be allowed to all such candidates within a week from the declaration of the result/ receiving the certificate. In case of unavailability of such certificates, student shall submit an undertaking (**Annexure-I**). However, failure to submit such certificate, the date prescribed by the University will result into automatic cancellation of admission, and the HPNLU/UGC fee refund policy will apply accordingly.

8. Applicable valid category certificate/s such as Caste, Bonafide Himachali,/ PwD, Foreign Nationals, NRI, OBC, EWS, J&K Resident, Wards of J&K Migrants etc. shall be mandatory at the time of admission itself. No relaxation will be granted in this regard.

9. For details of the HPNLU Academic Regulation please visit : www.hpnlu.ac.in

10. Fee refund/ withdrawal/ cancellation of admission for UG shall be governed by University/BCI.

For any further clarification with regard to admissions, please contact Admission Committee, HPNLU, Shimla on Mobile Numbers-+91-7018321505/ 8219512604/ 0177-2779804. (From 10:00 AM to 01:30 PM and from 02:00 PM 05:00 PM only).

Sd/-
Chairperson
Standing Admission Committee
HPNLU, Shimla



HIMACHAL PRADESH NATIONAL LAW UNIVERSITY, SHIMLA
16 MILE, SHIMLA-MANDI NATIONAL HIGHWAY, GHANDAL
DISTRICT SHIMLA, HIMACHAL PRADESH-171014
Ph. 0177-2779802, 0177-2779803, Fax: 0177-2779802
Website: <https://hpnlu.ac.in>

UNDERTAKING FOR PENDING DOCUMENT

I, _____ S/o, D/o Sh. _____ R/o _____

CLAT Admit Card No _____. I undertake that the following documents/ certificates are pending for submission and I will submit the same by _____ or *in case result is awaited, the same is required to be submitted within 07 days of declaration of result.*

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

In case I fail to submit the documents/ certificates by date as mentioned above or found ineligible or information provided herein or in Application Form found incorrect at any stage then the University reserves the right to cancel my admission and can take any of the action as deemed appropriate against me. In any such case, refund shall be as per refund policy of the University/UGC for the Academic Session 2025-26. Further Fee and other charges as already paid by me shall stand forfeited.

Signature of the Candidate:

Name :

Mob No:

Email:

Signature of the Parent:

Name:

Mob No:

Email: