



**HIMACHAL PRADESH NATIONAL LAW UNIVERSITY, SHIMLA
16 MILE, SHIMLA-MANDI NATIONAL HIGHWAY, GHANDAL
DISTRICT SHIMLA, HIMACHAL PRADESH-171014**

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Website: <http://hpnlu.ac.in>

No. HPNLU-B(15)-110(Ad.C)/2020-10

29th June, 2022

GENERAL INSTRUCTIONS FOR STUDENTS

Instructions for completion of Admission formalities for the students who have been allotted HPNLU, Shimla (H.P) through CLAT 2022 for Admission to B.A.LL.B. (Hons.)/ B.B.A. LL.B.(Hons.) (Five-Year Integrated Courses), and LL.M. (One Year Programme) for the Academic Session 2022- 23:

Admission Time Frame

Sr. No.	Item	Details	Date
1.	Admission via CLAT(UG/PG Both)	1 st Allotment List	June 30 to July 2, 2022
		2 nd Allotment List	July 7-9, 2022
		3 rd Allotment List	July 12-13, 2022
		4 th Allotment List	July 16-17, 2022
		5 th Allotment List	July 19-20, 2022
2.	Notification of the Vacant Seats (UG/PG)	HPNLU Website	July 22, 2022
3.	Last Date to apply against Vacant Seat	Visit HPNLU Website	July 25, 2022
4.	Admission Against vacant Seats	1 st Allotment List	July 27, 2022

Instructions:

- Candidates are advised to strictly follow the procedure prescribed by the CLAT 2022 Office for completing the Admission formalities.
- Only those candidates who have been allotted the **Himachal Pradesh National Law University, Shimla** and have locked their option by paying ₹ 30,000/- (for General Candidates) and ₹ 20,000/- (for SC/ST/OBC/BC/PWD) to CLAT Office, are required to pay the first installment of Annual Fee for the Academic Year 2022-23 to HPNLU, Shimla as per courses details given below :-

<u>Details of Course</u>	<u>Fee (First Half) (Excluding CLAT Fee)</u>
B.A./B.B.A. LL.B. (Hons.) (FYIC)	₹ 1, 00,250/- (for General Candidates) ₹ 1,10,250/- (for SC/ST/OBC/BC/PWD)
LL.M. (One Year Program).	₹ 75,750/- (for General candidates) ₹ 85,750/- (for SC/ST/OBC/BC/PWD)

In case the candidate is getting upgraded from other NLU to HPNLU, Shimla he/she shall be required to submit the Admission Fee by adjusting the fee deposited at earlier allotted NLU.

- The candidate shall take extra precaution to ensure that the admission fee is duly deposited within the time notified by the CLAT/ HPNLU, Shimla. Admission shall not be confirmed until the fee is received by the University, and non-receipt of fee will result into rejection of the application form.

4. Candidates are required to register for B.A./B.B.A. LL.B. (Hons.) and for LL.M. (One Year Programme) at <https://erphpnlui.in/login.htm>. To fill the admission form, payment of Semester fee electronically and upload **self-attested** scanned copies of the following documents for completion of Admission formalities at Himachal Pradesh National Law University, Shimla :-

<u>B.A./B.B.A. LL.B. (Hons.) (FYIC)</u>	<u>LL.M. (One Year Programme)</u>
10 th Mark sheet.	10 th Mark sheet.
10 th Pass Certificate.	10 th Pass Certificate.
12 th Class Mark sheet.	12 th Class Mark sheet.
12 th Class Pass Certificate.	12 th Class Pass Certificate.
Transfer/Migration Certificate.	Transfer/Migration Certificate.
Character Certificate (not older than 6 months).	Character Certificate (not older than 6 months).
CLAT – 2022 Admit Card.	CLAT – 2022 Admit Card.
Category/Caste Certificate/Disability certificate (wherever applicable).	Category/Caste Certificate/Disability certificate (wherever applicable).
Certificate of <i>Bonafide</i> Himachali (wherever applicable).	Certificate of <i>Bonafide</i> Himachali (wherever applicable).
Non-Creamy Layer Certificate (wherever applicable. The certificate must not be older than September 13, 2017).	Non-Creamy Layer Certificate (wherever applicable. The certificate must not be older than September 13, 2017).
Foreign National/ SAARC /NRI/ J&K resident/ Kashmiri Migrants Certificate.	Foreign National/ SAARC/ NRI/ J&K resident/ Kashmiri Migrants Certificate
Aadhar Card.	Aadhar Card.
CLAT Counseling Fee Deposited Receipt.	CLAT Counseling Fee Deposited Receipt.
Medical undertaking by Parent/Guardian; Anti-Ragging Undertaking by Candidate and Parent(s); Anti-Ragging Undertaking by Parent(s); Undertaking of Code of Conduct by Candidate (to be part of declaration in the ERP).	Medical undertaking by Parent/Guardian; Anti-Ragging Undertaking by Candidate and Parent(s); Anti-Ragging Undertaking by Parent(s); Undertaking of Code of Conduct by Candidate (to be part of declaration in the ERP).
GAP Affidavit on ₹ 10 Non-judicial Stamp Paper duly notarised. (Wherever applicable).	GAP Affidavit on 10 Rs. Non-judicial Stamp Paper duly notarised. (Wherever applicable).
Programme Option/Specialisation Form <u>(to be part of declaration in the ERP)</u>	Programme Option/ Specialisation Form <u>(to be part of declaration in the ERP)</u>
	LL.B. Mark sheet (Consolidated Mark sheet)
	LL.B. Degree/Provisional

5. In cases where candidate fail to submit the certificates relating to qualifying examinations, provisional admission will be allowed to all such candidates till 31st, August 2022. In case of unavailability of such certificates, student shall submit an undertaking. However, failure to submit such certificate on or before 31st, August 2022 will result into automatic cancellation of admission, and the HPNLU fee refund policy will apply accordingly.

6. Valid category certificate/s such as caste, Bonafide Himachali, SAP/ PwD, Foreign Nationals, NRI, OBC, EWS, J&K Resident, Wards of J&K Migrants etc. shall be mandatory at the time of admission itself. No relaxation will be granted in this regard.

7. For details of the HPNLU Academic Regulation please visit <http://www.hpnl.ac.in/PDF/979d30d3-c8a5-4230-90db-be112fe75a4e.pdf> The allocation of programme i.e. B.A. LL.B. (Hon.) or B.B.A. LL.B. (Hon.) shall be based on CLAT *inter se* Merit. The filling of Programme option (B.A./B.B.A. LL.B. Programme) is no guarantee to allotment of the said programme. The availability of seats in the respective programme shall be notified through University Website after completion of admission *via* each CLAT Allotment list.

8. The withdrawal/ cancellation of admission shall be governed by HPNLU Fee Refund Policy-2022-23. The same is available on the website. Filled form should be sent to the following email: admission2022@hpnl.ac.in

For any further clarification with regard to admissions, please contact Standing Admission Committee, HPNLU, Shimla.

Landline Number- 0177-2779804 (Admission Cell) / 0177-3503051 (Accounts Branch for fee related queries) (From 10:00 AM to 05:00 PM only)

Sd-

**Standing Admission Committee
HPNLU, Shimla**