



हिमाचल प्रदेश सरकार



HPNLU-B (15)-113 (IQAC)/2021
Himachal Pradesh National Law University
Ghandal, Shimla
03rdSeptember, 2024

**Minutes of the IQAC 7th meeting held on 03rd September, 2024
at 04:00 p.m. in the Hon'ble Vice-Chancellor's Committee Room.**

The 7th meeting of Internal Quality Assurance Cell (IQAC), HPNLU Shimla was held on 3rd September, 2024 at 04:00 p.m. in the V.C. Committee Room. The Hon'ble Vice Chancellor welcomed and introduced all the members of the IQAC. The Coordinator Dr. Sachin Sharma gave a brief to all the members about the 6th meeting of the IQAC held on 09th January 2024 and highlighted the current agenda of the meeting. The following members of the IQAC Cell were present and discussed the agenda items of the meeting.

1.	Prof. (Dr.) Chanchal Kumar Singh Honble Vice Chancellor, (Officiating) HPNLU, Shimla	Chairperson
2.	Prof. (Dr.) S.S. Jaswal Registrar, HPNLU, Shimla	Director
3.	Prof. (Dr.) Girjesh Shukla	Member
4.	Dr. Alok Kumar	Member
5.	Dr. Santosh Kumar Sharma	Member
6.	Dr. Sachin Sharma	Coordinator
7.	Dr. Sarita	Co-Coordinator
8.	Prof. (Dr.) Anand Pawar	Member (Online)
9.	Mr. Ajay Sharma	Member (Could not Join)
10.	Prof. (Dr.) Sanjay Sindhu	Member (Online)
11.	Mr. Ganesh Barowalia	Member (Online)





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The following agenda items were put before the members for discussion and resolution/decision. The discussion and decisions are recorded below accordingly:

Sr. No.	Agenda Item	Discussion	Decision
1	Confirmation of the Minutes/Action Taken Report (ATR) of the previous meeting of the IQAC held on 09.01.2024.	The Members of the IQAC reviewed the agenda item of the previous IQAC meeting held on 09.01.2024. The Hon'ble Vice-Chancellor apprised the members of IQAC about receiving of recognition of university under 12(b) of UGC and renewal of BCI recognition.	The members unanimously approved the minutes/ATR of IQAC held on 09.01.2024. Members also congratulated the VC for the achievements regarding recognition.
2	Deliberation on Creation of Virtual Data-Base for submission and collection of personal and other relevant data from Faculty, Staff, Different centers, Library, and Departments as According to NAAC/BCI inspection format.	<p>Prof. Anand Pawar, Registrar, RGNUL highlighted that UGC is introducing Binary System for collecting such types of information for NAAC/BCI. He further suggested that before developing any database on university ERP, we must wait till 29th of September. Only after conforming data from that Binary System, the university shall develop its database. Prof. Anand Pawar also highlighted that in spite of virtual database, the university must also ask for supporting documents in this regard from faculty, staff, different centers, library and other departments.</p> <p>Prof. Sanjay Sindhu also agreed with Prof. Pawar for collection of supporting documents from faculty, staff, different centers, library and other departments in hard copy.</p> <p>Hon'ble Vice-Chancellor Prof. (Dr.) Chanchal Kumar Singh has further highlighted that the university is deciding to circulate that all faculty members to inform</p>	<p>It was unanimously decided by all the member of the IQAC that the university should prepare the format to obtain the information in coordination with the ERP & IT Section after going through the modalities of Binary System.</p> <p>The members unanimously decided to circulate a notice amongst the faculty members to provide information to IQAC after availing duty leave with supporting documents within 8 days.</p>



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		IQAC about the details of availed duty leave with supporting documents within 8 days.	
3	Development of Course Outline and Teaching Plans in accordance with the NEP in respect of the Even and Odd Semesters of UG & PG Course run in the University in prescribed formats and placing them on the University website after getting approval of the CDC, External Experts and Board of Studies.	<p>The Coordinator of IQAC has appraised the members during the meeting about the preparation of course outlines and teaching plans for all odd and even semester subjects. It was submitted that under the guidance of Hon'ble Vice-Chancellor and in collaboration with Curriculum Development Committee (CDC) IQAC has prepared the format and reviewed teaching plans-course outlines submitted by the faculty members. Hon'ble Vice-Chancellor apprised the members about the development and appreciated the efforts ofHPNLU faculty in this regard. He has also demonstrated the sample of such course outline and teaching plan [Constitutional Law (LB- 301)]in the meeting, which was appreciated by the members of IQAC. It was further informed that these course-outlines alongwith teaching plans are ready to be uploaded on the website for even semester as well, as for odd semester it was already uploaded after the approval of Board of Studies (BOS) and CDC and IQAC review meeting.</p> <p>Prof. Sanjay Sindhu congratulatedthe Hon'ble Vice-Chancellor for such a detailed and comprehensive syllabus development.</p> <p>Prof. AnandPawar and Prof. Sanjay Sindhuhas appreciated all the faculty members for preparing</p>	<p>The members authorized the Vice Chancellor to Publish the Course Outline and Teaching plans on the University Website after fulfilling other requirements. It was also suggested that record of percentage of revision/upgradation/m odification should me maintained for the NAAC purpose.</p>



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		<p>such detailed and comprehensive course outline and teaching plan. Hon`ble Vice-Chancellor further sought the permission from the members of IQAC to publish the course outline and teaching plan on the university website for even semester after reviewing the same. The members of the IQAC have authorized the Vice-Chancellor to approve the said syllabi following the requisite steps. Further, members authorized the Vice-Chancellor to approve the syllabus modification until 10 to 15 % and for above the said the matter may require the approval of BOS.</p>	
4	<p>Requesting various Research Centers of the University for introducing various certificate courses including Research methodology and Intellectual Property Rights as per NAAC.</p>	<p>The Coordinator, IQAC has brought to the attention of the members about the relevance of introducing various certificate courses through various research centers of University, while focusing on the courses on research methodology and IPR as required under NAAC. Members discussed and suggested on the matter relating to introduction of various certificate courses through centers of the university. It was suggested by the Prof. AnandPawar that through these certificate university can generate funds, which could be used for the respective Centre, in its future programs, publications etc.</p>	<p>Agenda Unanimously approved by the IQAC. The members of IQAC suggested that university shall draft format of proposal regarding introducing certificate and diploma courses. The members highlighted that the university can opt for diploma course according the UGC guidelines.</p>
5	<p>Policy on Plagiarism for Under Graduate and PostGraduate Courses.</p>	<p>The Issue of plagiarism in student assignments was brought by the coordinator IQAC. All the members have highlighted the issue relating to plagiarism check policy for UG and PG courses.</p>	<p>Agenda was unanimously approved by the members of the IQAC. It was suggested from next academic session, the alternative</p>



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		<p>The members further highlighted that artificial intelligence is posing difficulties to eliminated plagiarism forward. The members proposed that the alternative policy in lieu of assigning project to the students shall be devised to rule out issues relating to plagiarism. It was suggested by Prof. AnandPawar that one of the best way to improve the quality of research in undergraduate and postgraduate course assignments could be done through reducing the number of assignments. The practice is introduced in various NLUS. The members authorized Hon'ble Vice-Chancellor to devise such kind of alternative.</p>	<p>policy regarding reduction of project assignment can be introduced.</p>
6	<p>Any other item with the permission of the Chair.</p>	<p>The Hon'ble Vice-Chancellor apprised the members about recent development at the university regarding improving the security and safety at the university. It was informed that in order to regulate the entry of the vehicles at the university campus, authorized labels/passes were circulated among the university staff. Further, the police verification of the mess, canteen and café staff has been done.</p> <p>Prof. AnandPawar congratulated the Hon'ble Vice-Chancellor for such great effort to ensure security and safety of the campus premises.</p> <p>Prof. Sanjay Sindhu and Prof. AnandPawar further suggested the Hon'ble Vice-Chancellor to ensure security and safety of students in the hostel. For the said purpose, it was recommended to appoint a</p>	<p>The Hon'ble Vice-Chancellor assured the members to make arrangement for Biometric Attendance for hostel staff and resident students and other requirements as recommended.</p> <p>This agenda was unanimously approved by IQAC.</p>



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	hostel-prefect among the students of each hostel, who can report all matters to the university. Further, it was recommended to install Biometric Attendance System for resident students and staff of hostel.	
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Sarita
Dr. Sarita

Sachin
Dr. Sachin Sharma

Alok Kumar
Dr. Alok Kumar

Santosh Kumar Sharma
Dr. Santosh Kumar Sharma Prof.

Girjesh Shukla
Prof. (Dr.) Girjesh Shukla

Joined online.
Prof. (Dr.) Anand Pawar

Joined online.
Prof. (Dr.) Sanjay Sindhu

Could NOT join.
Mr. Ajay Sharma

Joined online.
Mr. Ganesh Barowalia

S.S. Jaswal
Prof. (Dr.) S.S. Jaswal
(Registrar)

Prof. (Dr.) Chanchal Kumar Singh
Hon'ble Vice Chancellor (Officiating)

*Seen
1/1/20*



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