



HIMACHAL PRADESH NATIONAL LAW UNIVERSITY, SHIMLA
16 MILE, SHIMLA-MANDI NATIONAL HIGHWAY, GHANDAL
DISTRICT SHIMLA, HIMACHAL PRADESH-171014
Ph. 0177-2779802, 0177-2779803, Fax: 0177-2779802
Website: <http://hpnl.u.ac.in>

No. HPNLU/Accounts/Stationary/Electronic/Sanitary/2021-71

Dated:- 16/08/2021

NOTICE INVITING QUOTATIONS

This notice invites quotations for selection of vendors for supply of electronics items enclosed at Annexure- 1 to the Himachal Pradesh National Law University, Shimla for the Financial Year 2021-22 from 01/08/2021 to 31/03/2022. The same will be received at the office of the Registrar, HPNLU during office hours up to 05:00 pm on or before 30/08/2021. Quotation opening date and time will be notified in the University website www.hpnl.u.ac.in. The Quotationer or their authorized agents may remain present at the time of opening of the quotations. Quotationer are advised to view the website regularly for update.

List of items is enclosed at Annexure- 1 (Electronic items)

Terms and Conditions: -

1. The rates should be quoted as shown against the items/ articles and should be inclusive GST/Taxes applicable at any point of time.
2. The sealed envelope should bear the following 'superscription' on the top:
"The Registrar, Himachal Pradesh National Law University, Shimla.
3. The Quotation in favour of Registrar, Himachal Pradesh National Law University.
4. The Quotationer to whom work would be allotted will have to execute a bond/undertaking as per University rules.
5. The undersigned reserves the right to accept or reject any quotation without assigning any reason thereof.
6. Any deviation of terms and condition shall invite cancellation of Quotation. Tender/Bills etc. and forfeiture of security deposit.
7. Each firm must have GST registration, Trade License, Income Tax Clearance certificate, Pan Card. A copy of the same must be submitted along with the Quotation.
8. Bills must be submitted along with necessary work order and a copy of challan etc. within seven days from the date of delivery of goods for payment, otherwise no payment shall be made.
9. The work may be allotted to one or many suppliers depending upon the urgency of the work, time factor, quality of works and past record of the firms in doing delivery works within due time.
10. In case there is no approved rate of any item, the supplier has to supply the same at reasonable price but not more than the Maximum Retail Price/Market Price, whichever is less.

11. In case lowest rate is quoted by one firm for same item and by other firm for other items then the firms will have to assure their willingness/submit consent letter to supply any or all of the materials as above, as per approved rates of the undersigned. If the lowest quoted rate is higher than the MRP/ Market Price, then payment will be made as per the MRP/ Market Price.
12. Any firm/ supplier indulging in any malpractice or adopting any unfair means will be barred working the University.
13. The Contract will be cancelled at any time, if the quality of supplied materials is not as per standard or the order is not supplied on time.
14. Selection criteria may include any other condition deemed to be just, fit and proper at that point of time.

<u>Electronic items detail</u>					
Sr. No.	Item Name	Qty		Unit Price	Unit Price in words
1	Pen Drives 16 GB	50	Nos.		
2	Cartridge 2465	50	Nos.		
3	Cartridge 2365	50	Nos.		
4	Cartridge 12A	50	Nos.		
5	Cartridge 88A	50	Nos.		
6	Cartridge Xerox 2778	50	Nos.		
7	Cartridge Xerox B 215	50	Nos.		
8	Extension Box 4 Switch	20	Nos.		
9	Extension Box 3 Switch big	20	Nos.		
10	Colour Tonner/ Ink	10	Nos.		
11	Door Bells	10	Nos.		
12	Table Fan	5	Nos.		
13	Pencil Cell	50	Nos.		
14	Remote Cell	50	Nos.		
15	Door Bell Cell (V Small)	50	Nos.		

Sd/-
Registrar