



HPNLU/Store/2024-25/NIT/10

Date: 15.06.2024

NOTICE INVITING TENDER

Sealed quotations are hereby invited for the supply of following Stationary items to Himachal Pradesh National Law University, Ghandal, Shimla:-

S. No.	Item Description	Quantity
1	Index File	100 Nos.
2	Glossy Paper 210 GSM (50 sheets)	10 Nos.
3	Push Pin (for Notice board)	05 Boxes
4	Double Side adhesive tape	05 Nos.
5	Sharpener	20 Nos.
6	Cell for clock (Pencil cell) AAA	50 Nos.
7	9 volt Battery	10 Nos.
8	White Board Marker	Blue 30
		Red 30

Last Date of receiving bids/quotations : 1300 hrs on 24.06.2024

Opening of bids : 1400 hrs on 24.06.2024

Terms and Conditions:

1. The quotations should be sent in a sealed cover super scribed "Supply of Stationary items" and addressed to :
Registrar, Himachal Pradesh National Law University, Ghandal, Distt Shimla.
2. The rates should be quoted as shown against the item and should be inclusive of GST/taxes or other charges extra as applicable. The bidder should quote their rate including taxes if any, transportation, handling charges, labor charges etc .
3. Each Firm must have **GST Registrations, PAN Card**. A copy of the same must be submitted along with the Quotation.
4. The bid validity should not be less than 90 days.
5. The undersigned reserves the right to accept or reject any quotation without assigning any reason thereof.
6. Delivery of items must be within one week from the date of issue of the supply order.

S/d
Registrar
HPNLU, Shimla

Copy to: I.T section for upload on University Website.