



# HIMACHAL PRADESH NATIONAL LAW UNIVERSITY, SHIMLA

16 MILE, SHIMLA-MANDI NATIONAL HIGHWAY, GHANDAL

DISTRICT SHIMLA, HIMACHAL PRADESH-171014

Ph. 0177-2779802, 0177-2779803, Fax: 0177-2779802

Website: <http://hpnlulaw.ac.in>

HPNLU/Store/2024-25/NIT/22

Date: 02.09.2024

## NOTICE INVITING TENDER

The sealed quotations are hereby invited for the “Annual Maintenance Contract for 20 KVA UPS” at Himachal Pradesh National Law University, Shimla. The schedule of receiving/opening of bids will be as follows:

**Last Date of receiving bids/quotations :** 1300 hrs on 11.09.2024  
**Opening of bids :** 1400 hrs on 11.09.2024

The complete specification of the 20 KVA UPS, including modal numbers, serial numbers are as follows:

S. No.	UPS Model	UPS Sr. no.	UPS Status	AMC Required for Period
1	Legrand KEOR-T 3/3 20 KVA	1710P1501005	Working	1 year
2	Legrand KEOR-T 3/3 20 KVA	1710P1551006	Working	1 year

### Terms and Conditions:-

1. The sealed envelope should bear the following ‘superscription’ on the top” ANNUAL MAINTENANCE CONTRACTS for 20 KVA UPS “and addressed to: “The Registrar, Himachal Pradesh National Law University, Ghandal, 16 Mile Shimla- Manali National Highway, Shimla”.
2. **Scope of Work**

S No.	Scope	Scope of Work
1	Preventive Maintenance (PM)	04(Quarterly basis)
2	Service Calls	Unlimited
3	Response Time	4-6 Hrs
4	Resolution Time	12 Hrs
5	Call Logging Hours	24*7
6	Battery Coverage	Not Included
7	Battery health check (during PM)	Included
8	All Spares Coverage	Included

3. **Preventive Maintenance (PM)**

This consists of measures as necessary to maintain, clean & reconnect the equipment in a proper operating condition. It includes functional checking, necessary adjustments, and the measure is to be carried out in advance and during the working hours (Monday to Saturday) from 9:30 am to 5.30 pm.

4. **Breakdown Maintenance (BM)**

This is to be carried out in the event of a malfunction, which prevents the operation of the equipment. The work is to be carried out within 24 hrs after receiving verbal/written/email complaints. It includes fault finding repair or replacement of defective parts and functional checking during the working hours as ibid.

If any component of the UPS is found to be non-operational for a long time, the Company should provide standby support system/peripherals/components with the same or higher/new configuration/specification within 24 hours. If, the company fails to provide the breakdown services made within the stipulated time as mentioned in scope, a proportionate amount of money from the contract against the faulty UPS shall be deducted.



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**5. Spares & Materials**

All the spare parts will be supplied by Bidder as a part of service. Contract and these spares will be kept at the Bidder's office. Additions/ Deletions of these spares, if any would be done by the bidder, to ensure minimum downtime. Defective parts discovered during maintenance could either be repaired or replaced by new or as new parts. Spares replaced will be either of the same make or equivalent.

6. All the routine maintenance and special maintenance will be required to be carried in the supervision of the IT section.
7. The Annual Maintenance Contract Agreement will be executed between both the parties.
8. Each Firm must have **GST Registrations, PAN Card**. A copy of the same must be submitted along with the Quotation.
9. The bid validity should not be less than 90 days.
10. The undersigned reserves the right to accept/ reject any brand/any quotation without assigning any reason thereof.

  
**Registrar**  
**HPNLU, Shimla**

**Copy to:- IT Section – for uploading on University website**