

**CENTRE FOR ALTERNATIVE DISPUTE
RESOLUTION & PROFESSIONAL
SKILLS**

PRESENTS

**SAMANVAY
INTERNATIONAL
MEDIATION
COMPETITION, 2023**

21st-22nd October 2023 | 4th-5th

November 2023

MEDIATION PLAN GUIDELINES

1. Definition

- 1.1 **“Mediation Plan”** shall refer to the written submission on the propositions of the preliminary rounds made by each team for the purpose of their participation in Samanvyay International Mediation Competition, 2023 (hereinafter referred to as ‘the Competition’).

2. Introduction to the Mediation Plan

- 2.1 The Mediation plan is a written document to be submitted by each *team* who is provisionally registering for the Competition. The plan is supposed to reflect the understanding of the participants with regard to the dispute between the parties, the creative ability to reach amicable solutions, and the overall strategy adopted by the parties through the Mediation Session.
- 2.2 The Mediation plan is to be formulated from the General Information provided for the preliminary rounds *only*.
- 2.3 The mediation plan is to be submitted from the perspective of *both parties* to the negotiation in a particular round.
- 2.4 The submissions made by the teams **shall act as a qualifying criterion for their selection in the preliminary rounds of the competition.**
- 2.5 Any deviations in the Mediation Plan Format and Formatting shall invite penalties as per **Schedule 1**.

3. Format of the Mediation Plan

- 3.1 The first page of the Mediation Plan shall consist of the following:
- 3.1.1. Name of the competition
- 3.1.2. “Mediation Plan for Preliminary Round 1” or “Mediation Plan for Preliminary Round 2” accordingly.
- 3.2 The Plan should consist of the following heads:
- 3.2.1. **Core Issues:** The issues pertaining to the mediation that bring the parties to this mediation table. This should cover the problem that needs to be solved through this session.
- 3.2.2. **Goals of the parties:** This must include the maximum and minimum expectation of the parties, their flexibility and limitation on authority to settle, etc.
- 3.2.3. **List of Options:** If you don’t find a settlement at this mediation session, what would be the possible courses of action in the best and worst case?

3.2.4. **Party Relationships:** Past Relationship between parties and expectation of a successful future relationship. Any history of past offers or negotiations etc.

3.2.5. **Possible Proposals:** What offers can you make the other side that cost you little and they might value highly and vice versa? Are there any issues outside the current dispute that might be helpfully brought in?

3.2.6. **Strategy:** Mediation Strategy to be adopted by the mediator and negotiation strategy to be adopted by the teams to reach an amicable solution to the current dispute.

3.3 Participating teams are expected to *strictly adhere to the format* provided in Mediation Guidelines Rules 3.1 and 3.2. A failure of adhering to this rule shall invite penalties.

4. Formatting of the Mediation Plan

4.1 The Mediation Plan should not exceed a total of 3 (A4) pages (excluding the cover page).

4.2 All the text in the Mediation Plan should be in "Times New Roman";

4.3 The document shall be in consonance with the following: font size 12, 1.5 line spacing, and margins of 1-inch width;

4.4 The document shall have no text in the margins;

4.5 The document shall be justified, including the page numbers (if any);

4.6 The Mediation Plan shall not contain any text in the header or footer other than page numbers in the footer (if any);

4.7 The document shall not contain any footnotes or borders.

4.8 The submitted document shall *strictly* adhere to the want of anonymity, and any disclosures pertaining to the personal information of the students or the university shall attract penalties in accordance with **Schedule 1**.

5. Submissions

5.1 All participating teams are required to submit a total of two mediation plans (one on each of the General Information provided for Preliminary Rounds).

5.2 Last date to make the submissions is **October 05, 2023**.

5.3 Any request for an extension in the deadline mentioned in Mediation Guidelines Rule 5.2 shall *only* be entertained in exceptional circumstances at the discretion of the Organising Committee.

5.4 The submissions shall be made by one of the team members on the link provided along with the provisional registration in the **Word (.docx) format** only:-

<https://forms.gle/CGH4qka4P2drdFqW7>

5.5 Late submissions shall be penalized in accordance with **Schedule 1**.

5.6 In case an extension has been granted to the participating team under Mediation Guidelines Rule 5.3, the penalty for late submission shall be imposed after the lapse of such extended period of time.

6. Evaluation

6.1 The Mediation Plans submitted by the parties shall act as **qualifying criteria** for their subsequent participation in Preliminary Rounds for the competition.

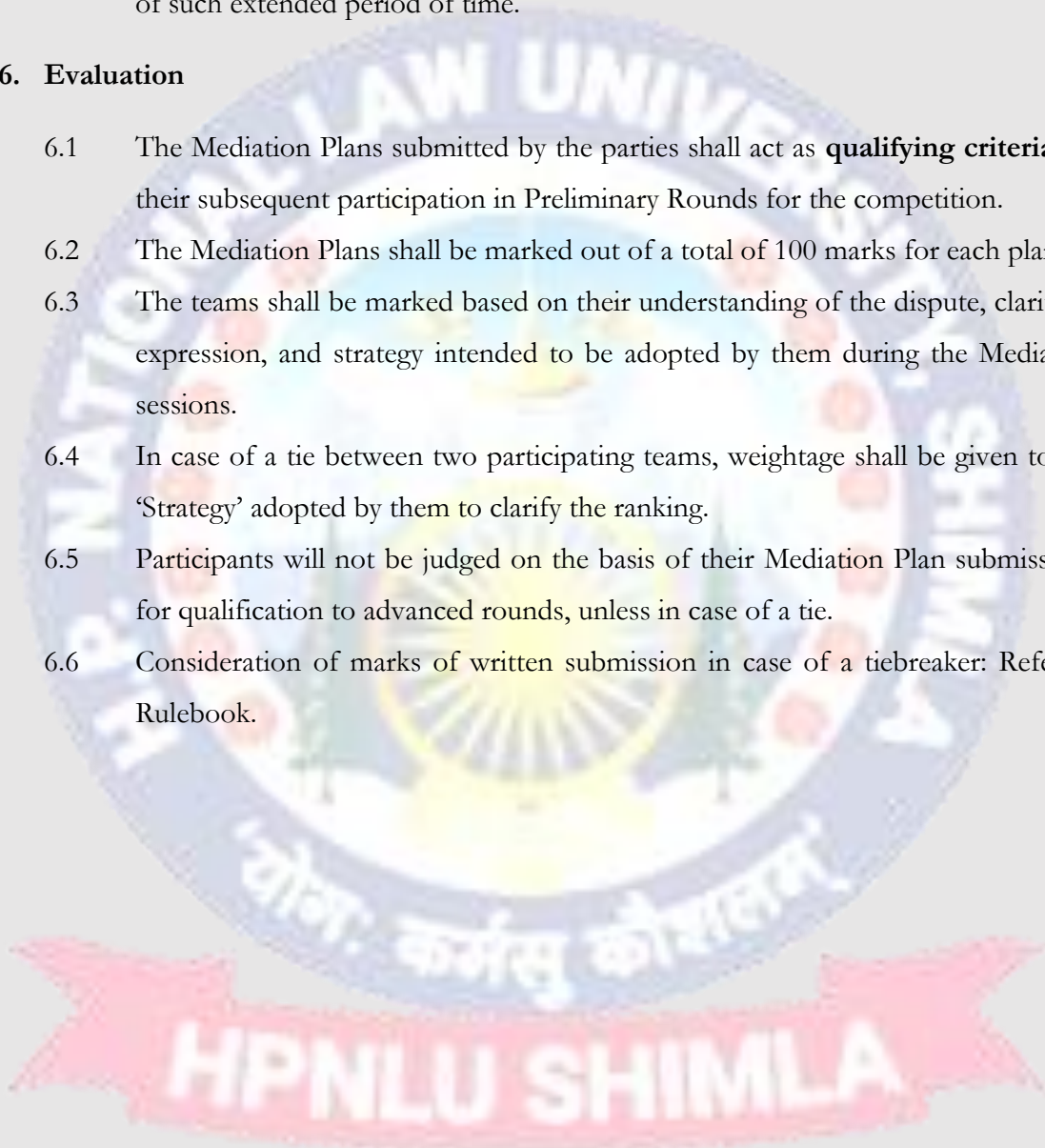
6.2 The Mediation Plans shall be marked out of a total of 100 marks for each plan.

6.3 The teams shall be marked based on their understanding of the dispute, clarity of expression, and strategy intended to be adopted by them during the Mediation sessions.

6.4 In case of a tie between two participating teams, weightage shall be given to the 'Strategy' adopted by them to clarify the ranking.

6.5 Participants will not be judged on the basis of their Mediation Plan submissions for qualification to advanced rounds, unless in case of a tie.

6.6 Consideration of marks of written submission in case of a tiebreaker: Refer to Rulebook.



SCHEDULE 1

PENALTIES FOR MEDIATION PLAN

| S.NO. | CAUSE OF ACTION | PENALTY (PER INSTANCE) |
|--------------|---|-----------------------------------|
| 1. | Violation of Mediation Plan Guidelines Rule 3.1 | 3 |
| 2. | Violation of Mediation Plan Guidelines Rule 3.2 | 5 |
| 3. | Violation of Mediation Plan Guidelines Rule 4.1 to Rule 4.7 | 3 |
| 4. | Violation of Mediation Plan Guidelines Rule 4.8 (Breach of anonymity) | 10 |
| 5. | Late Submissions | 5 (per hour) |

