



## HIMACHAL PRADESH NATIONAL LAW UNIVERSITY, SHIMLA

16 MILE, SHIMLA-MANDI NATIONAL HIGHWAY, GHANDAL

DISTRICT SHIMLA, HIMACHAL PRADESH-171014

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Website: <http://hpnlul.ac.in>

HPNLU/Tender/2023-24/ 71

Date: 30.10.2023

### Tender Notice

Sealed quotations for the Toners and Drum units of the Brother Printer invited at Himachal Pradesh National Law University, Ghandal, Distt Shimla. The same quotations will be received at the office of the Registrar, HPNLU, Shimla during office hours up to 01:00 PM on or before 14.11.2023. You are invited to submit your most comparative rate quotation for the following items as per the specification given below:-

Sr. No	Device name	Toner Qty	Toner Model No	Drum Qty	Drum Model
1	Brother HL-L5100DN	10	TN-3448	5	DR-3455
2	Brother HL-L2321D	05	TN-2365	3	DR-2365
3	Brother DCP-B7500D	20	TN-B021	5	DR-B021
4	Brother DCP-L2531DW	-	-	3	DR-2465

Tenderer is advised to go through the following terms and conditions carefully before filling the tender up the tender form .Any tender which is not in the conformity with the instructions, or which is incomplete is liable to be rejected.

### Terms and Conditions:

- Quotations can be submitted in two different envelopes :-  
**Envelope 1** : the quotation should be accompanied by the EMD of Rs 2,000/- ( Two Thousand Rupee) in the shape of the Demand Draft/Cheque from the reputed bank in the favour of the Registrar, HPNLU, Shimla and also the complete tender cost of NIT against the Demand Draft / Cheque of Rs 500/- (Non-refundable) in the favour of "The Registrar, Himachal Pradesh National Law University, Shimla. EMD of the unsuccessful bidders shall be refunded after the allotment of work within 15 days.  
**Envelope 2** : Rate Quotations along the declaration to fulfill the allotment of the work.  
EMD of the successful bidder will be refunded while the completion of the contract.
- The rates should be quoted as shown against the item and should be inclusive of GST/taxes or other charges extra as applicable. The tenderer should quote their rate including taxes if any, transportation, handling charges, labour charges etc.
- The sealed envelope should bear the following 'superscription' on the top: "The Registrar, Himachal Pradesh National Law University, Ghandal, 16 Mile Shimla- Manali National Highway, Shimla".
- The undersigned reserves the right to accept or reject any quotation without assigning any reason thereof. The quantity will be supplied as per the requirement from the time to time.
- Each Firm must have GST Registrations, PAN Card. A copy of the same must be submitted along with the Quotation/Tender.
- Should have experience of supplying Toner/Drum/Cartridge to at least three Govt. Deptt. /PSU/Pvt. Ltd/Firms etc for last three years.
- Successful bidder should have to sign the agreement and submit the performance guarantee standard as per the government policy.
- Any indulging in malpractice or adopting unfair means will be barred from working with the University.
- University not bound to buy the every quantity as mentioned in the tender.
- Govt. Notified Statutory Dues to be deducted from the bill.

Sd/-  
Registrar  
HPNLU, Shimla